

Conference Schedule

March 31, 2008 Monday
Revised 3/10/2008

Salons A,B,C&D **5:30pm - 7:30 pm** Registration / Networking Reception

April 1, 2008 Tuesday

Sequoia **7:00am - 8:30am** Breakfast
 Lobby **7:30am - 8:30am** Registration
 Maple **9:45am - 5:00pm** Computer Lab Open

8:30am - 9:30am General Session

Welcome to Tulsa
The Honorable Kathy Taylor
Mayor of Tulsa

Salons A, B, C, D **Welcome & Opening**
John C. Smith, TMA Chief Executive Officer, TMA
Gary Schaecher, Founder, TMA

9:30am - 9:45am Morning Break

9:45am - 11:15am Breakout Sessions Product Optional Day / Time

Salon B	Future Technologies for TMA Desktop <i>Gary Schaecher, TMA Founder</i> <i>John Smith, TMA Chief Executive Officer</i>	TMA	T 1:00
Birch	Key Management <i>Tim Prado, TMA Professional Services</i> <i>Ted Gross, Fort Lewis College</i>	WebTMA TMA	Th 1:00
Salon E	Management - Effective Team Formation and Maintenance <i>Kerry Joels, Consultant</i>	All	
Salon D	Materials Management 101 <i>Allen Nelson, Pepperdine University</i>	WebTMA TMA	
Sycamore	mobileTMA - Features and Functions for Palm, PPC and CellularTMA <i>Ismael Hashim, TMA Professional Services</i> <i>Patrick Smith, TMA Engineering</i>	WebTMA TMA	W 2:45
Dogwood	Room Inspections <i>Luis Pino, TMA Sales</i>	WebTMA TMA	W 2:45
Salon C	WebTMA - Version 4.0 Close Up <i>Jenny Pino, TMA Engineering</i> <i>Wes Harris, TMA Professional Services</i>	WebTMA	T 1:00
Salon A	Work Orders 101 - How To's, Why For's & Where From's <i>Frank Lucas, University of Nevada, Las Vegas</i> <i>Rick Storlie, University of Nevada, Las Vegas</i>	All	W 8:30
Redbud	Workshop - mobileTMA for PPC Installation & Basics ** <i>Hyon Kim, TMA Professional Services</i> <i>Pete Turley, TMA Support</i> <i>Kathy Yu, TMA Engineering</i>	WebTMA TMA	T 1:00 W 1:00
Cedar	ACT - Basics of Writing ACT Reports <i>Dwight Busby, TMA Support</i>	ACT	

Sequoia 11:15am - 1:00pm Lunch - Guest Speaker - Dr. Andrew Urich, Oklahoma State Univ

April 1, 2008 Tuesday (cont.)

1:00pm - 2:30pm		Breakout Sessions	Product	Optional Day / Time
Dogwood	Accounting Basics 101 and UFI <i>Tim Prado, TMA Professional Services</i>		WebTMA TMA	W 10:15
Salon D	Forum - Open Discussion for Basics of TMA <i>Gary Cox, TMA Professional Services</i> <i>Luis Pino, TMA Sales</i>		TMA	
Salon B	Future Technologies for TMA Desktop <i>Gary Schaecher, TMA Founder</i> <i>John Smith, TMA Chief Executive Officer</i>		TMA	T 9:45
Salon E	Management - Performance Monitoring & Improvement Skills - Feedback, Recognition and Coaching <i>Kerry Joels, Consultant</i>		All	
Birch	Materials Management 102 <i>Ismael Hashim, TMA Professional Services</i>		WebTMA TMA	W 10:15
Salon A	Properly Importing TMA Data <i>Rob Leach, Brevard County Public Schools</i> <i>Larry Olofson, Iowa State University</i>		TMA	W 1:00
Sycamore	WebTMA - Facility Scheduler, Event Scheduler and Fleet Management <i>Dan Looper, TMA Professional Services</i>		WebTMA	W 2:45
Salon C	WebTMA - Version 4.0 Close Up <i>Jenny Pino, TMA Engineering</i> <i>Wes Harris, TMA Professional Services</i>		WebTMA	T 9:45
Redbud	Workshop - mobileTMA for PPC Installation & Basics ** <i>Hyon Kim, TMA Professional Services</i> <i>Pete Turley, TMA Support</i> <i>Kathy Yu, TMA Engineering</i>		WebTMA TMA	T 9:45 W 1:00
Cedar	ACT - Communicating with TMA Support <i>Janet Hesting, TMA Support</i>		ACT	
2:30pm -2:45pm		Afternoon Break		

April 1, 2008 Tuesday (cont.)

	2:45pm - 4:15pm	Breakout Sessions	Product	Optional Day / Time
Birch	The Executive Dashboard <i>Sue VanCleve, University of New Mexico</i> <i>Brian Barnett, TMA Professional Services</i>		WebTMA TMA	Th 10:15
Salon E	Management - Improving Your Effectiveness Through Becoming a Strong Leader <i>John Smith, TMA Chief Executive Officer</i>		All	
Salon B	Managing & Using Task Codes <i>Larry Olofson, Iowa State University</i>		All	Th 8:30
Sycamore	Materials Management - Panel Discussion <i>Allen Nelson, Pepperdine University</i> <i>JT Young, TMA Engineering</i> <i>Lenore Marlow, TMA Engineering</i> <i>Darren Brown, TMA Client Services</i>		WebTMA TMA	
Salon C	Meeting Joint Commission Requirements for the Building Maintenance Program <i>Debra Jodry, Hospital Corporation of America</i>		WebTMA TMA	
Salon D	Responsibilities of the WebTMA System Administrator <i>Wes Harris, TMA Professional Services</i> <i>Gary Cox, TMA Professional Services</i>		WebTMA	W 10:15
Salon A	Spelunking TMA <i>Kartika Wisjnu-Lim, Simon Fraser University</i> <i>Gerry Lopez, Simon Fraser University</i>		TMA	Th 1:00
Dogwood	PMs - Strategies and Setup for WebTMA <i>Jake Leon, TMA Professional Services</i>		WebTMA	Th 10:15
Cedar	TMA - Facility Scheduler, Event Management and Fleet Management <i>Gary Cox, TMA Professional Services</i>		TMA	
Redbud	Workshop - Writing ACT Reports <i>Dwight Busby, TMA Support</i>		ACT	
5:00pm		Buses Depart Marriott for Special Event		
5:30pm - 9:00pm		Special Event		

April 2, 2008 Wednesday

Sequoia **7:00am - 8:30am** **Breakfast**
 Maple **8:00am - 7:00pm** **Computer Lab Open**

8:30am - 10:00am		Breakout Sessions	Product	Optional Day / Time
Sycamore	Customizing HTML for iSD <i>Darren Brown, TMA Client Services</i>		TMA	W 1:00
Salon E	Management - The Power to Effectively Manage Your Team <i>John Smith, TMA Chief Executive Officer</i>		All	
Birch	Materials Management for Enterprise <i>Gary Cox, TMA Professional Services</i>		TMA	
Salon D	mobileTMA - Best Practices and Handheld Options <i>Walt Kalista, University of Pittsburgh</i> <i>Michelle Key, University of Arkansas</i> <i>Michael Ishmael, Anyware Mobile Solutions</i>		WebTMA TMA	W 1:00
Salon C	The Custodial Module <i>Gary Schaecher, TMA Founder</i> <i>Ted Gross, Fort Lewis College</i>		TMA	W 1:00
Dogwood	TMA - Work Order Costs <i>Dan Looper, TMA Professional Services</i>		TMA	
Salon B	Using Projects <i>Jake Leon, TMA Professional Services</i>		WebTMA TMA	Th 1:00
Salon A	Work Orders 101 - How To's, Why For's & Where From's <i>Frank Lucas, University of Nevada, Las Vegas</i> <i>Rick Storlie, University of Nevada, Las Vegas</i>		All	T 9:45
Redbud	Workshop - Basics of WebTMA ** <i>Brian Barnett, TMA Professional Services</i>		WebTMA	Th 8:30
Cedar	ACT - Maintain Your ACT Database Using the DBA Manager <i>Dwight Busby, TMA Support</i>		ACT	
10:00am -10:15am		Morning Break		

April 2, 2008 Wednesday (cont.)

10:15am - 11:45am		Breakout Sessions	Product	Optional Day / Time
Birch	Accounting Basics 101 and UFI <i>Tim Prado, TMA Professional Services</i>		WebTMA TMA	T 1:00
Salon D	Forum - Open Discussion on the Basics of WebTMA <i>Wade Quinton, TMA Sales</i> <i>Jenny Pino, TMA Engineering</i>		WebTMA	
Salon E	Management - Creativity in the Workplace <i>Joel Embry, New Business Development</i>		All	
Salon B	Materials Management 102 <i>Ismael Hashim, TMA Professional Services</i>		WebTMA TMA	T 1:00
Dogwood	Responsibilities of the WebTMA System Administrator <i>Wes Harris, TMA Professional Services</i>		WebTMA	T 2:45
Sycamore	TMA CAFM <i>Gus Kotting, Architect of the Capitol</i> <i>Steve McCabe, University of California-Berkeley</i>		TMA	Th 8:30
Salon A	TMA Data Tune-up <i>Gary Cox, TMA Professional Services</i>		TMA	
Salon C	Utility Management Overview and Preview of the Proposed Enhanced Version <i>Gary Schaecher, TMA Founder</i> <i>Luis Pino, TMA Sales</i>		TMA	
Redbud	Workshop - Basics of TMA ** <i>Brian Barnett, TMA Professional Services</i> <i>Katrina McKire, TMA Client Relations</i>		TMA	Th 1:00
Cedar	ACT - Going Paperless with ACT1000/RequestLINE Work Orders and PMs <i>David Coker, Edgecombe County Public Schools</i>		ACT	
Sequoia	11:45am - 1:00pm		Lunch	

April 2, 2008 Wednesday (cont.)

1:00pm - 2:30pm		Breakout Sessions	Product	Optional Day / Time
Salon A	Accounting 102 - Counting Beans Using TMA <i>Rick Storlie, University of Nevada, Las Vegas</i> <i>Frank Lucas, University of Nevada, Las Vegas</i>		TMA	Th 1:00
Sycamore	Customizing HTML for iServiceDesk <i>Darren Brown, TMA Client Services</i>		TMA	W 8:30
Salon E	mobileTMA - Best Practices and Handheld Options <i>Walt Kalista, University of Pittsburgh</i> <i>Michelle Key, University of Arkansas</i> <i>Mike Ishmael, Anyware Mobile Solutions</i>		WebTMA TMA	W 8:30
Salon D	Properly Importing TMA Data <i>Rob Leach, Brevard County Public Schools</i> <i>Larry Olofson, Iowa State University</i>		TMA	T 1:00
Dogwood	Scheduling and Time Management in WebTMA <i>Ismael Hashim, TMA Professional Services</i>		WebTMA	
Salon C	The Custodial Module <i>Gary Schaecher, TMA Founder</i> <i>Ted Gross, Fort Lewis College</i>		TMA	W 8:30
Salon B	The Challenges of Preventive Maintenance <i>Ken Hill, Technology Transfer Services</i>		All	Th 8:30
Birch	Using Contracts & Contractors with TMA <i>Adam Peterson, TMA Professional Services</i>		TMA	Th 8:30
Redbud	Workshop - mobileTMA for PPC Installation & Basics ** <i>Hyon Kim, TMA Professional Services</i> <i>Pete Turley, TMA Support</i> <i>Kathy Yu, TMA Engineering</i>		WebTMA TMA	T 9:45 T 1:00
Cedar	ACT - Tips & Techniques <i>Derek Edwards, TMA Support</i>		ACT	
2:30pm - 2:45pm		Afternoon Break		

April 2, 2008 Wednesday (cont.)

2:45pm - 4:15pm		Breakout Sessions	Product	Optional Day / Time
Salon C	Development of Documentation for Policies, Processes and Procedures <i>Kim Rhode, Kutztown University</i>		All	Th 10:15
Salon B	Enhancements in Version 8.1 <i>Gary Schaecher, TMA Founder</i>		TMA	Th 1:00
Salon D	iServiceDesk Features and Functions <i>Jacob Leon, TMA Professional Services</i>		TMA	Th 8:30
Salon E	Management - Managing Through TMA Software - Accountability and Performance Measurement for Performance Appraisal <i>Kerry Joels, Consultant</i> <i>Darren Brown, TMA Client Services</i>		TMA	
Sycamore	mobileTMA - Features and Functions for Palm, PPC and CellularTMA <i>Ismael Hashim, TMA Professional Services</i> <i>Patrick Smith, TMA Engineering</i>		WebTMA TMA	T 9:45
Salon A	Responsibilities of the TMA Administrator <i>Richard VanSchoonhoven, University of Wisconsin-Whitewater</i>		TMA	
Birch	Room Inspections <i>Luis Pino, TMA Sales</i>		WebTMA TMA	T 9:45
Dogwood	WebTMA - Facility Scheduler, Fleet Management, Event Scheduler <i>Dan Looper, TMA Professional Services</i>		WebTMA	T 1:00
Redbud	Workshop - Basics of Writing WebTMA Reports ** <i>Wes Harris, TMA Professional Services</i>		WebTMA TMA	
Cedar	ACT - Maintenance Assets and the ACT PM Module <i>Dwight Busby, TMA Support</i>		ACT	
4:30 pm - 5:15pm				
Sycamore	Considerations for Mobility <i>Dave Whitney, TMA Sales</i> <i>Mike Ishmael, Anyware Mobile Solutions</i> <i>Derek Edwards, TMA Client Support</i>		WebTMA TMA	
Sequoia	6:00pm - 7:00pm	Dinner		
Sequoia	7:00pm - 10:00pm	Casino Night	Casino games & drawings for prizes	

April 3, 2008 Thursday

Sequoia **7:00am - 8:30am** **Breakfast**
 Maple **8:00am - 5:00pm** **Computer Lab Open**

8:30am - 10:00am		Breakout Sessions	Product	Optional Day / Time
Salon C	iServiceDesk Features and Functions <i>Jacob Leon, TMA Professional Services</i>		TMA	W 2:45
Dogwood	WebTMA User Access and Login Security <i>Brian Barnett, TMA Professional Services</i>		WebTMA	Th 10:15
Salon D	Managing and Using Task Codes <i>Larry Olofson, Iowa State University</i>		All	T 2:45
Salon E	Roof Tracking <i>Gary Schaecher, TMA Founder</i>		WebTMA TMA	
Salon B	The Challenges of Preventive Maintenance <i>Ken Hill, Technology Transfer Services</i>		All	W 1:00
Salon A	Tips & Techniques - Part 1 <i>Lenore Marlow, TMA Engineering</i> <i>Jenny Pino, TMA Quality Control</i>		TMA	
Sycamore	TMA CAFM <i>Gus Kotting, Architect of the Capitol</i> <i>Steve McCabe, University of California-Berkeley</i>		TMA	W 10:15
Birch	Using Contracts & Contractors with TMA <i>Adam Peterson, TMA Professional Services</i>		TMA	W 1:00
Redbud	Workshop - Basics of WebTMA ** <i>Katrina McKire, TMA Client Relations</i>		WebTMA	W 8:30
Cedar	ACT - Managing Your Data Using the ACT Configuration Module <i>Janet Hesting, TMA Support</i>		ACT	
10:00am -10:15am		Morning Break		

April 3, 2008 Thursday (cont.)

10:15am - 11:45am		Breakout Sessions	Product	Optional Day / Time
Salon C	Development of Documentation for Policies, Processes and Procedures <i>Kim Rhode, Kutztown University</i>		All	W 2:45
Salon B	Lease Management Preview <i>Gary Schaecher, TMA Founder</i>		TMA	
Salon D	WebTMA User Access and Login Security <i>Brian Barnett, TMA Professional Services</i>		WebTMA	Th 8:30
Salon E	PMs - Strategies and Setup for TMA <i>Darren Brown, TMA Professional Services</i>		TMA	Th 1:00
Dogwood	PMs - Strategies and Setup for WebTMA <i>Jake Leon, TMA Professional Services</i>		WebTMA	T 2:45
Sycamore	Scheduling/Time & Attendance in TMA <i>Tim Prado, TMA Professional Services</i>		TMA	
Birch	The Executive Dashboard <i>Sue VanCleve, University of New Mexico</i>		WebTMA TMA	T 2:45
Salon A	Tips & Techniques - Part 2 <i>Lenore Marlow, TMA Engineering</i> <i>Jenny Pino, TMA Quality Control</i>		TMA	
Redbud	Workshop - MS Access Basics ** <i>Michelle Key, University of Arkansas</i>		WebTMA TMA	
Cedar	ACT - Server Agent <i>Dwight Busby, TMA Support</i>		ACT	
Sequoia	11:45am - 1:00pm	Lunch		

April 3, 2008 Thursday (cont.)

1:00pm - 2:30pm		Breakout Sessions	Product	Optional Day / Time
Salon B	Accounting 102 - Counting Beans Using TMA <i>Rick Storlie, University of Nevada, Las Vegas</i> <i>Frank Lucas, University of Nevada, Las Vegas</i>		TMA	W 1:00
Birch	WebTMA - General Inspections <i>Adam Peterson, TMA Professional Services</i> <i>Martin Crawford, Cirque du Soleil</i>		WebTMA	
Salon C	Key Management <i>Tim Prado, TMA Professional Services</i>		WebTMA TMA	T 9:45
Salon E	Enhancements in Version 8.1 <i>Gary Schaecher, TMA Founder</i>		WebTMA TMA	W 2:45
Dogwood	PMS - Strategies and Setup for TMA <i>Darren Brown, TMA Client Services</i>		TMA	Th 10:15
Salon A	Spelunking TMA <i>Kartika Wisjnu-Lim, Simon Fraser University</i> <i>Gerry Lopez, Simon Fraser University</i>		TMA	T 2:45
Salon D	Using Projects <i>Jake Leon, TMA Professional Services</i>		WebTMA TMA	W 8:30
Sycamore	WebTMA - Work Order Costs <i>Wade Quinton, TMA Sales</i>		WebTMA	
Redbud	Workshop - Basics of TMA ** <i>Brian Barnett, TMA Professional Services</i> <i>Katrina McKire, TMA Client Relations</i>		TMA	W 10:15
Cedar	ACT - Materials Management with the ACT Inventory Module <i>Dwight Busby, TMA Support</i>		ACT	
2:30pm - 2:45pm		Afternoon Break		

April 3, 2008 Thursday (cont.)

2:45pm - 3:30pm Industry Roundtables		
Salon D	Education - College / University <i>TMA Sales</i> <i>TMA Professional Services</i> <i>TMAEngineering</i>	TMA Desktop
Redbud	Education - K-12 <i>TMA Sales</i> <i>TMA Professional Services</i> <i>TMAEngineering</i>	TMA Desktop
Salon E	Healthcare <i>TMA Sales</i> <i>TMA Professional Services</i> <i>TMA Engineering</i>	TMA Desktop
Dogwood	Corporate / Retail <i>TMA Sales</i> <i>TMA Professional Services</i> <i>TMAEngineering</i>	TMA Desktop
Birch	Government / Parks & Recreation <i>TMA Sales</i> <i>TMA Professional Services</i> <i>TMAEngineering</i>	TMA Desktop
Cedar	ACT <i>TMA Engineering</i> <i>TMA Client Support</i>	ACT
3:45pm - 4:30pm Conference Closing		

April 4, 2008 Friday

9:00am - 10:30am Bonus Sessions		
Sycamore	Advanced TMA Reporting Using MS Access <i>Michelle Key, University of Arkansas</i>	TMA
Redbud	Creating Crystal Reports from TMA Data <i>Adam Peterson, TMA</i>	TMA
Dogwood	Creating Reports from WebTMA Data <i>Wes Harris, TMA Professional Services</i>	WebTMA